



हैदराबाद विश्वविद्यालय
UNIVERSITY OF HYDERABAD

Office of the Registrar
Reservation & Coordination Cell

REF: UH/RCC/F.18/2021/7541

Date: 19.08.2021

NOTIFICATION

Sub: - Appointment of Liaison Officer for Other Backward Classes (OBCs) - Reg.

Ref: - 1. Notification No: UH/RCC/F.18/2020/400 dated: 22.01.2020.

2. Vice-Chancellor's Orders dated 18.8.2021.

In Supersession of Notification cited under reference 1 above, Prof. Naresh V Sepuri, Department of Biochemistry, School of Life Sciences, has been appointed as Liaison Officer for Other Backward Classes (OBCs) vice Sri A. Srinivasa Rao, Deputy Registrar, for a period of Two years from the date of the issue of notification. He shall look after works relating to matters of reservations for Other Backward Classes (OBCs) in service/posts and students admission in the university, in addition to his current duties and responsibilities as a faculty.

He shall be responsible for:

- I. Ensuring due compliance by the University with the orders and instructions pertaining to the reservation of vacancies in favour of OBCs and other benefits admissible to them.
- II. Ensuring (1) Submission of an annual statement showing total number of Government servants and the number of OBCs amongst them as on 1st January (in the format similar to that of the Form in Appendix 8 to the Brochure issued with Ministry of Home Affairs O.M. No. 1/2/61-SCT(1), dated 27.4.1962).
(2) Submission by University to the concerned Ministry/Departments of Government of India/ UGC or any other competent authority an annual statement showing particulars of recruitment made during the calendar year and the numbers filled by OBCs (in the format similar to that of the Form in Appendix-9 to the Brochure issued with Ministry of Home Affairs, O.M, NO. 1/2/61-SCT (1), dated 27.4.1962).
(3) Scrutiny and consolidation of the above annual statements in respect of all establishments and services in and under the control of the University and sending the consolidated statements to the concerned Ministry / Department of GoI /UGC etc.

Contd...2.

(4) Acting as Liaison Officer between the University and the other government bodies for supply of other information, answering questions and queries and clearing doubts in regard to matters covered by reservation orders.

III Ensuring conduct of annual inspection of the roster maintained in the University with a view to ensure proper implementation of the reservation in accordance to the instructions issued by Government of India /UGC from time to time, in the prescribed proforma. Cases of negligence or lapses in the matter of following reservation and other orders relating to representation of OBCs coming to light through the inspections carried out by the Liaison Officers or otherwise should be submitted to the Vice-Chancellor through the office of the Registrar. The OBC employees or their representative may be granted interview by the Liaison Officer for mitigating former's grievances regarding appointments, promotions etc.



REGISTRAR

1. Prof. Naresh V Sepuri
Department of Biochemistry, School of Life Sciences

2. Sri. A.Srinivasa Rao
Deputy Registrar
Sanitation Department

Copy Communicated to:

1. Deans of Schools / Heads of Depts. / Centers
2. Dean, Students' Welfare
3. O.S.D to Vice-Chancellor
5. P.S. to Registrar/ C.E. /F.O / Librarian / Prof in Charge UWD
6. Web Master – with a request to place this notification on University website.