

No: UH/RCC/F.77-MCY/2022/ 8301

August 30, 2022

NOTIFICATION

- Sub: - Appointment of Director, Research & Development Cell (RDC) – Reg.
Ref: - 1). UGC letter F.No.1-5/2021 (NEP/DESK-PARL), dated 14.03.2022
2). Executive Council Resolution dated 28.06.2022.
3). Notification No.UH/RCC/2022/8292, dated 27 August 2022.
4). Vice-Chancellor's orders dated 26.08.2022

In accordance with the letter of University Grants Commission cited under reference (1) and the Resolution of Executive Council (2) above, the Vice-Chancellor is pleased to appoint Prof. S.L. Sabat, School of Physics, as Director for the newly incorporated "**Research & Development Cell (RDC)**" consequent to disbanding "Centre for Research Innovation Technology and Entrepreneurship (RITE)". He shall be in position for a period of two years with immediate effect.

The Director, RDC is authorized to sign all the documents relating to its activities including:

Roles & Responsibilities of Research & Development Cell:

1. To enhance the Research Ecosystem in the University and to raise its profile by depicting the strengths of the University with reference to the availability of infrastructure and expertise that can add to the visibility with the external funding bodies.
2. To create awareness among the faculty members and students about the opportunities and avenues available for them towards participating in Research & Development activities and to encourage faculty members to prepare research proposals with the funding agencies, such as, DRDO, RCI, DST, SERB, AICTE, CSIR, UGC, ICHR, ICSSR, ICMR, DAE, ISRO etc. and also to International Bodies in the area of their expertise, interdisciplinary research, product design and development.
3. To encourage the faculty and research scholars for publication of papers in reputed National and International Journals and Conferences.
4. To initiate and promote MoUs/MoAs with Industries R & D Organizations for consultancy, collaborative research, sponsored projects, Industry-University interaction etc. To process files for concluding MoUs/MoAs for the Registrar to sign.
5. To facilitate the faculty for applying and obtaining funds for conduct of seminars and workshops from various funding/sponsoring agencies.
6. To help faculty members, research scholars and P.G. students (who might require submitting Project Report in partial fulfillment of award of degree) to know methodology to develop projects.

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7. To help faculty to know the process of converting research output into prototype and in turn into products and the process for submission of application for Intellectual Property Rights and Patents.
8. To propagate the knowledge of privacy and data protection laws, regulations, policies, procedures, best practices and theory.
9. To establish policies and guidelines including finance management as deemed fit for execution of research projects and to prescribe application document for the purpose.
10. To undertake timely, extensive review of projects from time to time and to obtain information once in three months in the prescribed format on paper publications, research projects from external funding agencies/Government and Non-Government Organizations and collaborative research activity and to facilitate the Principal Investigators of the Research Projects for timely submission of Utilization Certificates.
11. To conduct and workshops and sensitization programs on capacity building in terms of research/consultancy/collaboration and to coordinate with multi-disciplinary interest groups to bring in new cross and multi-disciplinary research initiatives.
12. To arrange guest lecturers under University-Industry-Interaction programs to promote research on industry needs and to arrange talks and interactions by eminent personalities from Industry, R & D organization and institutions of repute.
13. The Non-Teaching Staff hitherto working in erstwhile C-RITE shall be the staff for Research & Development Cell and they shall get themselves re-located in Administrative Block with immediate effect.


(Dr. Devesh Nigam)
REGISTRAR

To

1. Prof. S.L. Sabat, School of Physics
2. Prof. G.S. Prasad, Director (RITE) – with a request to hand over the charge to Prof. S.L. Sabat, School of Physics.

Copy to:

1. All Deans of Schools / Heads of Dept./Centres
2. Finance Officer
3. Controller of Examinations
4. Director, IoE
4. O.S.D., to Vice-Chancellor
5. P.S. to Pro Vice-Chancellor
6. Deputy Registrar (EC & Legal)
7. Deputy Registrar (R& CC)
8. Web Master – With a request to upload this notification on the University Website and to circulate amongst all the faculty members.
