NO.UH/RCC/F.SAMARTH ERP & CTT/2022/ 26 December 2022

OFFICE ORDER

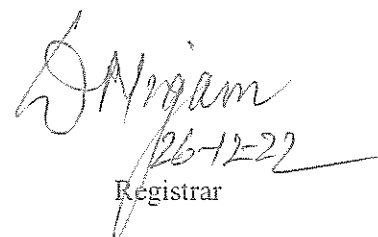Subject: Re-constitution of UoH- e-Governance Implementation Cell

Reference: (1) Office Order No. UH/E.I/F-364/2017 dated 7.9.2022
(2) Office Order No. UH/E.I/F-364/4463 dated 5.4.2021
(3) Office Order No. Office Order No. UH/E.I/F-364/2021/4551 dated 23.4.2022
(4) Vice-Chancellor orders dated 19.12.2022

Vide orders of the Vice-Chancellor cited above, the e-Governance Cell is re-constituted with the following staff:

Sl. No.	Name of the Employee/Id. No.	Designation	Other Specific Role Assigned	Reporting
1	Mr. Subhash Chakravarthy M Id. No. 1304	Systems Manager	Officer in-Charge and Nodal Point of Contact for e-Governance Modules	Chairman SAMARTH/ Professor in-Charge, e-Governance
2	Mr. A. Atchutha Rao Id. No. 1779	Data Entry Operator	Tech. Support	Mr. Subhash Chkravarthy, M.
3	Mrs. Y. Aravinda Id. No. 1870	Systems Programmer	Officer in-Charge Modules of Samarth & CTT	Chairman SAMARTH/ Professor in-Charge CTT and e-Governance
4	Mr. A.R. Reddy Id. No. 785	Computer Operator	Tech Support	Mrs. Y. Aravinda
5	Mr. C. Sathya Srinivas Id. No. 1642	Systems Programmer	Nodal in-charge for all Administrative and Finance Modules of Samarth, Management of ERNET Accounts.	Chairman SAMARTH/ Professor in-Charge CTT and e-Governance
6	Mr. Santhosh Id. No. 5586	Semi-Skilled	MTS	

1. The e-Governance Implementation Cell will operate from the Admin. CC office at the Administration Building.

2. The above cell will deal with A-Z aspects of management and implementation of the Samarth ERP, existing e-Gov modules and CTT; including onboarding of the modules, regular liasoning with the stakeholders and the Samarth team, training of the stakeholders, troubleshooting, technical administration etc., and handhold the entire process of migration of Student Life cycle and other Administrative and Finance Modules to the Samarth ERP.

3. Mr. M.S. Chakravarthy will be the overall In-charge of the cell. In addition, he will be the Nodal Point of Contact of the existing e-Governance modules. He will regularly report the progress of Samarth Implementation to the Chairman SAMARTH ERP Committee.

4. Ms. Y. Aravinda will be the Officer in-charge for the modules of the Samarth ERP for CE's Office, Registrar's Office and all CTT related activities in coordination with the CE/DR (A&E)/DR (E-I)/DR (E-II) and the CTT Committee respectively. In addition, she will also take care of her regular responsibilities in the CE's office.

5. Mr. Sathya Srinivas will be the Officer in-charge for SAMARTH Implementation at the University level for all the Administrative and Finance modules and Management of ERNET Accounts and other assignments given by Nodal Officer, SAMARTH.

6. In addition, the team will also provide technical support for conducting Video Conferencing/Online Meetings, Trainings, etc. as and when required by O/o Vice Chancellor, O/o Registrar and other Statutory bodies.

7. The Nodal Officer SAMARTH may ensure setting-up of the Cell and initiate its functioning at the earliest and submit a compliance report to the Registrar before 30.12.2022. He may explore the possibility of mobilizing required number of desktops for setting up of the cell.

26-12-22

Registrar

To
All the officials above (Through the controlling officers concerned)

Copy to:

1. Professor Susanta Mahapatra, Professor in-Charge, e-Governance Cell
2. Professor C.R. Rao, Chairman, CTT
3. Dr. Salman Abdul Moiz, Chairman, SAMARTH
4. All Deans of Schools, Heads Department and Centres
5. Director, CC & CNF and Nodal Officer SAMARTH
6. Finance Officer
7. Controller of Examinations
8. Deputy Registrar(A&E)
9. Deputy Registrar (E-I)
10. Deputy Registrar (E-II)
11. Deputy Registrar (F&A)
12. Deputy Registrar (Projects)
13. Deputy Registrar (Estate)
14. Deputy Registrar (Horticulture & Sanitation)
15. O.S.D. to the Vice Chancellor