



हैदराबाद विश्वविद्यालय  
UNIVERSITY OF HYDERABAD

Office of the Registrar  
Estate Section  
Ph: 040 – 2313 2105

UH/Estate/2020/134

दिनांक /Date: 10.08.2020

**NOTIFICATION**

Sub:- Re-constitution of Shops Allotment Committee – Reg.  
Ref:- Vice-Chancellor's approval dated 16.07.2020.

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- 1) The Vice-Chancellor is pleased to re-constitute a Committee consisting of the following members for administering the allotment of Shops and Canteens.
  - i) Prof. R.S. Sarraju - Chairperson  
Head, Hindi Department
  - ii) Dean, Student's Welfare - Ex-Officio Member
  - iii) Finance Officer or his Nominee - Ex-Officio Member
  - iv) Internal Audit Officer or his Nominee - Ex-Officio Member
  - v) Assistant Registrar (Estate) - Ex-Officio Member
  - vi) Assistant Registrar (CPU) - Convener
- 2) The term of the Committee is for a period of two years from the date of notification.
- 3) The terms of Reference of the Committee are as appended below:
  - a) To review the list of shops presented by Estate Section.
  - b) To suggest for the need based shops.
  - c) To oversee the opening of tender documents and evaluation of Technical Bids.
  - d) To make recommendations on concluding tenders (Financial Bids).
  - e) To review periodically the rates of items sold by vendors.
  - f) To determine or to identify prospective vendors from local sources through negotiations in order to entrust those shops which remain unallocated during the course of tender process.

  
Assistant Registrar (Estate)

To  
All Concerned

Copy to:

1. Prof. Y.A. Sudhakar Reddy  
Head, Centre for Folk Culture Studies
2. OSD to Vice-Chancellor
3. PS to Registrar
4. Web Master – with a request to place the Notification on the University website.