



**Finance & Accounts  
University of Hyderabad**

1<sup>st</sup> February, 2021

**REVISED CIRCULAR**

Sub: FO Nominee for Opening of Tenders, Financial/Technical Bids and participating in negotiations – reg.

\*\*

In accordance with the guidelines of UHPP&P, all Schools / Departments / Centres / Sections whoever are obtaining quotations for purchase of equipment / furniture / other items are requesting for a FO nominee to open the tenders / financial bids / technical bids. Further, FO nominee is also being requested at the time of negotiations.


In order to streamline the procedure and avoid unwanted delays the following Officers from F&A are identified for opening tenders, financial bids, technical bids and negotiations on behalf of the Finance Officer **with immediate effect**.

Job	Maintenance Grant / UWD / Creation of Assets	All Project Grants
Tenders / Financial bids opening	In Schools / Departments / Centres – <b>No FO Nominee will be present</b> . They can open the bids with their Purchase Committee members.	Shri R. David Raju, Section Officer Contact No.: 2205  <i>In his absence</i>
Technical bids Opening	In the Administration Building, Dr. Wesly Kumar, Asst. Registrar or an Officer deputed by him will represent the Finance Officer.  <b>Contact No. of Dr. Wesly Kumar: 2210</b>	Shri S. Vijaya Kumar, Section Officer Contact No. 2209  <i>In his absence</i>  Smt. M. Premalatha, Asst. Registrar Contact No. 2207
Negotiations	Shri B. Srinivas Dy. Registrar Maintenance Section / UWD / CoA Ph: 2218 Email: <a href="mailto:bsrad@gmail.com">bsrad@gmail.com</a>	Shri P. Thukaram Dy. Registrar Projects Section Ph: 2201 Email: <a href="mailto:porikathukaram@gmail.com">porikathukaram@gmail.com</a>

**All Schools / Departments / Centres / Sections may directly contact the above Officers depending on their requirement.**

To

All Schools / Departments / Centres / Sections  
All the above Officers

  
Finance Officer i/c  
वित्त अधिकारी / Finance Officer  
हैदराबाद विश्वविद्यालय / University of Hyderabad  
केन्द्रीय विश्वविद्यालय डा. घ./Central University P.O.  
हैदराबाद / Hyderabad-500 046. Telangana