

REMINDER-I



UNIVERSITY OF HYDERABAD

Office of the Registrar
Establishment Section-II

UH/Estt.-II/B.1/2021/1252

Date: 11.02.2021

OFFICE MEMORANDUM

Sub : Submission of Annual Immovable Property Returns by the Officers & Non-Teaching Staff of the University for the calendar year 2020 – Reminder - Reg.

Ref : 1. Office Memorandum No. UH/E.I/F-327/2021/3883 dt. 11.01.2021
2. Vice-Chancellor's order dated 10.02.2021

In terms of the provisions of Rule 18(1)(ii) of CCS (Conduct) Rules, 1964, all the Non-Teaching Staff of the University i.e. Group 'A', 'B' and 'C' are required to submit annual immovable property returns every year by the 31st January of the following calendar year.

Accordingly, an Office Memorandum cited was issued requesting all the Staff to submit the annual immovable property return for the year ending 31st December, 2020 in the prescribed format, by 31st January, 2021. It is regretted to note that as on last date for receipt of the AIPR, a considerable number of Officers & Non-Teaching Staff have not submitted their immovable property returns by the prescribed date.

Non-submission of immovable property returns casts serious doubts on the integrity of the employee concerned, entailing withholding of vigilance clearance, in addition to initiation of disciplinary proceedings for violation of CCS (Conduct) Rules, 1964.

It is also informed that if the Annual immovable property returns is not submitted, issuance of Vigilance Clearance would be denied. In the absence of Vigilance Clearance, promotions, financial upgradation, identity certificates for passport and permission to visit abroad etc. would also be denied.

All the Non-Teaching Staff, who have not yet submitted the Annual Immovable Property Returns for the calendar year 2020 are once again requested to submit the returns immediately. Those Non-Teaching Staff, who have submitted the returns, may ignore this circular.


Deputy Registrar
Establishment - II

To
The Individual concerned
(Who have not submitted the AIPR for the year 2020)

Copy to:

1. OSD to the Vice-Chancellor
2. PS to the Registrar/Finance Officer
3. Dean of the Schools / Head of the Departments / Centres
4. Webmaster : With the request to upload the Office Memorandum on the University Website and forward it to all individuals concerned as per list enclosed.

Total Non-Teaching staff Annual Property Returns not submitted list

S.No.	Id No.	Name	Designation	School/Centre	Group
1	1845	Dr.Shaik Jeelani	Director	CDVL	A
2	1973	Mr. Ajai Babu Pilli	Assistant Registrar	Admin	A
3	2179	M Kishore Kumar	University Engineer	Engg	A
4	524	Mr. Panikkar A	Professional Assistant	Library	B
5	782	Mr. Rajeswar E	Junior Programmer	CIS	B
6	826	Mr. B. Mallesha	Section Officer	Admin	B
7	830	Mr. T Abraham	Section Officer	SoC	B
8	831	Ms. M Pramila	Section Officer	CDVL	B
9	852	Mr Sebastin K	Professional Assistant	Library	B
10	913	Ms. Asia Perwaz	Senior Technical Assistant	SoC	B
11	914	Mr. Anandam B	Senior Technical Assistant	SoC	B
12	990	Mr. Prabhudas K	Junior Programmer	Tech	B
13	991	Mr. Gangaji D R P	Computer Operator / Programmer Assistant	SoMath&Stat	B
14	992	Mr. Amaresh Singh K	Computer Operator / Programmer Assistant	Tech	B
15	1012	Mr Balraj K	Driver Level - III	SoMedSci	B
16	1100	Mr. Ramachandra Murthy P V	Senior Technical Assistant	SoH	B
17	1105	Mr. Dileep Kumar V	Assistant Archivist	SoSS	B
18	1157	Ms. Savithri D	Private Secretary	Admin	B
19	1269	Mr. Prasanna Singh J J	Hindi Translator	Admin	B
20	1273	Ms. Margaret P M	Junior Technical Officer	SoLS	B
21	1290	Mr. Baliya Naik J	Senior Technical Assistant	SoC	B
22	1321	Ms. Lakshmi P V	Junior Engineer (Electronics) Level II	SNSoAC	B
23	1707	Mr. Venkata Sastry D S	Vocalist	SNSoAC	B
24	2160	Ms. KV Sri Vidya	Senior Assistant	Admin	B
25	90017	Ms. M.Chandrika	TGT	Admin	B
26	90042	Ms. P.Malathi	TGT	SoEST	B
27	900476	Ms. T.Sreedevi	TGT	Admin	B
28	90057	Ms. Meraj Fathima	PGT	Admin	B
29	90058	Mr. S.Mahaboob Hussain	PGT	CIS	B
30	90059	Ms. M.Chandrakala	TGT (Librarian)	CampSch	B

31	90071	Ms. Judith Manjula	PRT	Admin	B
32	442	Mr Joseph K Mario	Technical Assistant	SoLS	C
33	512	Mr Ananthaiah G	Junior Technician - C W S	Engg	C
34	513	Mr Sathaiah N	Office Attendant	Tech	C
35	592	Mr. K Raja Rathnam Rao	Office Assistant	CWO	C
36	620	Mr Mallesh R	Junior Technician (Electrical)	Engg	C
37	632	Mr Mutyalu P	Helper (Cook)	CWO	C
38	645	Mr Krishna M	Office Attendant	SoP	C
39	659	Mr Shankar D	Cook Level-I	CWO	C
40	669	Mr Syed Rafeeuddin	Junior Technician (Cane Knitter)	Engg	C
41	678	Mr. M Jagadish	Office Assistant	SoLS	C
42	692	Mr Gandaiah D	Sweeper	Admin	C
43	694	Mr Santhosh G	Sweeper	CDVL	C
44	769	Mr Iqbal Basha N	Mess Supervisor	CWO	C
45	796	Mr Satyanarayana D	Junior Technician (Welder)	Engg	C
46	797	Mr Yadaiah M	Junior Technician (Carpenter)	Engg	C
47	799	Mr P Krishna	Junior Technician (Carpenter)	Engg	C
48	800	Mr Shankar M	Junior Technician (Electrical)	Engg	C
49	805	Mr Ramulu B	Junior Technician (Water Works)	Engg	C
50	812	Mr Samaiah B	Helper (Cook)	CWO	C
51	833	Ms Kamalamma K	Sweeper	Admin	C
52	867	Mr Krishna D	Junior Technician (Carpenter)	Engg	C
53	871	Mr Yadaiah S	Junior Technician (Water Works)	Engg	C
54	885	Mr B Krishna	Junior Technician (mason)	Engg	C
55	921	Mr M Srinivas	Driver Level - II	Admin	C
56	924	Mr Ramana Kumar A V	Technical Assistant	SoC	C
57	926	Mr Manaiah N	Junior Technician - C W S	Engg	C
58	929	Mr K Yadagiri	Junior Technician (Carpenter)	Engg	C
59	1017	Mr. Santhosh Kumar T	Laboratory Assistant	SoC	C
60	1036	Mr Krishna G	Junior Technician (Electrical)	Engg	C
61	1040	Mr Syed Valliuddin	Junior Technician (Electrical)	Engg	C

62	1041	Mr Vijayan S	Junior Technician (Electrical)	Engg	C
63	1051	Mr. K. Venkateshwara Reddy	Office Assistant	CEOAS	C
64	1059	Mr. Syed Minallah	Office Assistant	CWO	C
65	1060	Mr. T Paramatma	Office Assistant	CWO	C
66	1062	Mr Srisailam P	Office Attendant	SoH	C
67	1066	Mr D Sadanand	Office Attendant	SNSoAC	C
68	1084	Mr Sathyanarayana P	Senior Technician	Engg	C
69	1107	Mr Vittal K	Cook Level - II	CWO	C
70	1114	Mr Ashok N	Helper (Cook)	CWO	C
71	1118	Mr Gandaiah D	Cook (Level-I)	CWO	C
72	1187	Mr M Asad Ali	Multi Tasking Staff	CDVL	C
73	1190	Mr Kalya D	Junior Professional Assistant	Library	C
74	1225	Mr. Kishan M	Library Attendant	Library	C
75	1239	Mr. Sudhakar Sunkuru	Laboratory Assistant	SoC	C
76	1256	Mr Srinivas M	Cook Level - I	CWO	C
77	1267	Mr Rajender J	Senior Technician (Electrical)	Engg	C
78	1271	Mr Jangaiah N	Server/Cleaner	CWO	C
79	1278	Mr Hemanth Kumar P	Laboratory Assistant	SoC	C
80	1315	Mr Surender Kumar S	Junior Security Assistant	Admin	C
81	1352	Ms G Prameela	Mali	Admin	C
82	1425	Mr Kanaka Reddy M L	Office Attendant	CWO	C
83	1426	Mr G. Satyanarayana	Helper (Cook)		C
84	1432	Mr B. Anjaiah	Helper (Cook)	CWO	C
85	1436	Mr B. Narasimha	Helper (Cook)	CWO	C
86	1442	Mr. K Arjun	Office Assistant	SoSS	C
87	1443	Mr P Babu	Helper (Cook)	CWO	C
88	1444	Mr P Devadanam	Server/Cleaner	CWO	C
89	1447	Mr B Kondalraju	Helper Cook	CWO	C
90	1452	Mr P Mahender	Office Attendant	CWO	C
91	1455	Mr V Narasimhulu	Office Attendant	CWO	C
92	1456	Mr M Narasimhulu	Helper (Cook)	CWO	C
93	1460	Ms V Padmalakshmi	Server/Cleaner	CWO	C

94	1461	Mr T Pandu	Helper (Cook)	CWO	C
95	1464	Mr B Ramaswamy	Helper (Cook)	CWO	C
96	1466	Mr K Rajaiah	Server/Cleaner	CWO	C
97	1467	Ms B Susheela	Server/Cleaner	CWO	C
98	1469	Mr. Shaik Ameen	Helper (Cook)	CWO	C
99	1473	Mr K Sreekumaran	Office Attendant	CWO	C
100	1476	Ms P Sashikala	Server/Cleaner	CWO	C
101	1477	Mr T Satyanarayana	Helper (Cook)	CWO	C
102	1478	Mr Venkatesh C	Helper (Cook)	CWO	C
103	1482	Mr M Viswanath	Server/Cleaner	CWO	C
104	1505	Mr Parvatamma	Server/Cleaner	CWO	C
105	1517	Ms P Rajamanemma	Mali	Admin	C
106	1520	Mr G Balaiah	Helper (Electrical)	Engg	C
107	1523	Mr K Rangaswamy	Helper (Electrical)	Engg	C
108	1524	Mr N Ramulu	Helper (Plumber)	Engg	C
109	1528	Mr P Raghu	Office Attendant	SoH	C
110	1532	Mr Ch Pandu	Office Attendant	SoSS	C
111	1536	Mr K Chandraiah	Helper (Cook)	CWO	C
112	1540	Mr P Bikshapathi	Office Attendant	Admin	C
113	1542	Mr S Laxman	Office Attendant	F&A	C
114	1544	Mr K Kishan	Multi Tasking Staff	SoC	C
115	1570	Mr. D Suresh	Office Assistant	CWO	C
116	1572	Ms A Vanitha	Server/Cleaner	CWO	C
117	1607	Ms E Neelamma	Server/Cleaner	CWO	C
118	1611	Ms K Vasantha	Server/Cleaner	CWO	C
119	1618	Ms J Anjamma	Server Cleaner	CWO	C
120	1630	Mr G. Subba Rao	Helper (Cook)	CWO	C
121	1631	Mr S Vijay	Office Attendant	CWO	C
122	1651	Ms J Sujatha	Server/Cleaner	CWO	C
123	1655	Mr Syed Younus	Helper (Electrical)	Engg	C
124	1687	Mr G Ram Babu	Junior Technician (Painter)	Engg	C
125	1688	Mr Venkatesu Naik D	Server/Cleaner	CWO	C

126	1751	Ms E Laxmamma	Server/Cleaner	CWO	C
127	1771	Mr. Satyanarayana S	Laboratory Assistant	SoLS	C
128	1790	Mr Rajeshwar Rao B	Library Assistant	Library	C
129	1791	Mr Syed Thurabuddin	Laboratory Assistant	SoC	C
130	1795	Mr Gopal P	Junior Professional Assistant	Library	C
131	1803	Narasimha V L	Office Attendant	Admin	C
132	1864	Mr Nagapuri Venkatesham	Driver Level - II	CWO	C
133	1877	Mr. M. Ramesh	Office Assistant	SNSoAC	C
134	1964	Ms N. Chandrakala	Office Attendant	SoH	C
135	1985	Ms K. Jasna	junior Professional Assistant	Library	C
136	1988	Ms M. Arundhathi	Laboratory Assistant	SoLS	C
137	1995	Mr A. Vijaya Bhaskar	Laboratory Attendant	SoLS	C
138	2167	Ms K Lakshmi	Server/Cleaner	Admin	C
139	2173	Mr. Anil Kumar	Stenographer	CDVL	C
140	90037	Ms D. Parameshwari	Ayah	Admin	C
141	90061	Mr A. Satyanarayana	Laboratory Attendant	SoC	C

Statement showing the particulars of the employees who have not submitted their Annual Immovable Returns as on **11.02.2021**

Group	Total staff strength as on 31.01.2021	Not submitted	Submitted
Group A	54	3	51
Group B	170	28	142
Group C	415	110	305
Total	639	141	498