

5 December, 2024

CIRCULAR

Sub: Requirement of IAO vetting for purchase proposals – reg.

Ref: a) Amendment to UHPP – Notification No. UH/CPU/2023/757 dt. 28.3.2024 issued by the Registrar, UoH.

b) Circular dt. 3.7.2024 issued by the Finance Officer about adhering to the core guidelines of UHPP / GFR 2017.

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Kind attention of University fraternity is invited to the above subject and the correspondence under reference.

Vide Notification under reference (1) above it has been notified that “the financial limit imposed for purchase proposals pre-check by Internal Audit Office has been increased from Rs. 2.50 lakhs to Rs. 5.00 lakhs for all kinds of procurements (manual / GeM / CPPP).

Vide Notification under reference (2) above it has been informed that “proposals costing more than 10 lakhs are to be mandatorily forwarded to the Internal Audit Office (for pre-check), F&A (for financial concurrence) and to the Vice-Chancellor (for approval).

In connection with the above, it was brought to the notice of the Undersigned that there is some ambiguity among the User Units / Pls with regard to the “value” of the purchase proposals for which pre-check of Internal Audit Office is mandatory.

It is hence clarified that “proposals whose value is more than Rs. 5.00 lakhs are to be forwarded to the Internal Audit office for pre-check”. Further, “proposals whose value is more than Rs. 10.00 lakhs are to be forwarded to F&A and VC (after IAO pre-check) for obtaining financial concurrence and approval”.


Finance Officer i/c
5/12/24

To

All the Units / Pls – thru' GApps

Copy to: a) All Officers of F&A – for circulation among their staff

b) OSD to VC / PS to Registrar

c) Internal Audit Officer

d) Webmaster – with a request to upload on UoH website and forward to all Users (excluding students)

e) Shri K. Ashok Reddy, F&A – to upload in FAMOUS logins