



University of Hyderabad

Office of the Registrar
Establishment Section-II

No. UH/E.II/F.VoS/2026/2714

July 17, 2026

CIRCULAR

Sub: Certification of having verified Service Book for the year 2025-26 by the employees of the University – Reg.

Ref: (1) Supplementary Rule 202 of FR &SR, Part-I.
(2) Orders of the Registrar dated 16-07-2026.

In pursuance of Supplementary Rule 202, all the teaching and non-teaching employees of the University are hereby advised to visit the Establishment Section concerned (I or II) between 3-00 p.m. and 5-30 p.m. on all working days from July 20 to August 19, 2026, and verify their service books to ensure all the entries of events in their service are properly recorded therein and append their signatures on the Service Books marking their verification of the service books.


Assistant Registrar

To
All the concerned employees, UoH

Copy to:

All the Deans of Schools } with a request to bring to the notice of
All the Heads of Departments & Centres } all the employees working under your
All the Heads of Administrative Units } control for compliance.
Internal Audit Officer, UoH
Assistant Registrar (Establishment Section – I)
Section Officer (Establishment Section – I / II)
Webmaster - with a request to upload the circular on the University website